

**Meeta Kamani**

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**PROFESSIONAL EXPERIENCE:**

01/16 – present

**KP Property Advisors, LLC**

**Chief Financial Officer, Managing Partner**

- Manage working capital needs and the accounting systems, accounts payable, accounts receivable.
- Participate in strategic planning meetings, implement growth initiatives.
- Develop client proposals and negotiate client contracts.
- Manage day to day operations and track completion of project milestones.
- Attend annual industry conferences.
- Hire workforce and maintain renewal and licensure of technical workforce, manage safety training.
- Implemented payroll process.

11/01 - present

**Mendhi, LLC**

- Franchisee of Pretzelmaker/Great American Cookies, TCBY Yogurt, The Coffee Beanery.
- Operated 5 units, developed profitability standards, disposed of unprofitable locations.
- Managed renewal of franchise agreements; negotiated long term lease renewal.
- Managed complete store remodels.
- Improved profitability by 15% and have been able to maintain a 95% compliance with the franchise.

04/06 – 12/08

**Target Pharmacy**

**Registered Pharmacist**

- Processed patient medications in an accurate and timely manner.
- Interpreted and evaluated drug therapy (prescription /over-the-counter medications), influenced decisions of physicians and nurses regarding acceptable alternate drug therapies to ensure safety.
- Counseled patients on drug interactions, side effects, dosage, and storage of medications.

08/96 – 02/06

**CVS Pharmacy**

**Pharmacy Manager, Registered Staff Pharmacist**

- Processed patient medications and operated drive-thru-pharmacy in an accurate and timely manner.
- Compounded medications by weighing, measuring, and mixing ingredients.
- Responsible for weekly pharmacy technician schedule.
- Addressed customer needs and concerns in an informative, professional, and courteous manner.
- Maintained patient files, computerized billing system, and inventory system.
- Ordered and maintained accurate levels of pharmaceuticals and supplies to minimize capital investment and ensure store does not exceed the inventory goal.
- Ensured proper control and dispensing of narcotics through monthly audits.
- Documented and disposed of all expired medications.
- Performed weekly pharmacy control paperwork to evaluate financial results.
- Ensured all pharmacy workflow procedures are being utilized.

**EDUCATION:**

Temple University School of Pharmacy, Philadelphia, PA

Bachelor of Science in Pharmacy, May 1996

**LICENSURE:**

State of Virginia

**License Number: 202203688**

State of Connecticut

**License Number: 8533**